

SOUTH NODAWAY R-IV SCHOOLS
REGULAR MEETING – APRIL 16, 2013

A quorum being present and due notice having been published according to Section 610.010 & 610.022 RSMo, the regular meeting of the South Nodaway R-IV Board of Education was called to order by President Rick Holtman on Tuesday, April 16, 2013 at 7:10 p.m. in the library at the high school in Barnard, Missouri.

Members Present: Rick Holtman – President; Macia Kemper - Vice President; Chris LaMaster – Member; Shawn Beck – Member; Steve Farnan – Member; Janet Hillsabeck – Member; and Debbie Bennett – Member. Other School Personnel Present: Darbi Bauman, Elementary Principal; Shawn Emerson, High School Principal; Kyle Collins, Superintendent and Brandy Wolf, Board Secretary.

CONSENT AGENDA

- Approval of Agenda and/or additions**
- Approval of Minutes (March 20, 2013 regular meeting and executive meeting)**
- Approval of Principal's Reports.**
- Approval of Superintendent's Report.**
- Approval of Warrant #10.**
- Approval of Hiring Marcus Casady for Head of Maintenance**

Chris LaMaster motioned and Shawn Beck seconded to accept the consent agenda. The motion carried 7-0.

Visitors, Delegations, Interviews

Smoking Policy

Tabitha Holtman, school nurse, presented to the board, with the Non-smoking student representatives, concerning the smoking policy. They showed a video that the students had made in regards to making South Nodaway a smoke free district. Mrs. Holtman passed out information in regards to smoking and also policies of other districts in regards to smoke free districts. Discussion was held on the policy. Macia Kemper made a motion to make South Nodaway a tobacco free campus using the MSBA policy, AH-Tobacco Free District. Shawn Beck seconded the motion. The motion carried 7-0.

Teacher Representative Comments

Wanda Bloom, First Grade teacher, state that the 1st grade and Kindergarten classes held a Dr. Suess night which centered around 3 books and had activities to go along with the books. There were 16 out of 19 kids that attended that night. Tera Nova testing is going on in the 1st grade. In science they are working on plants They put lima beans in water and have watched the seeds transform. The Kindergarten and First Grade field trip is coming up. They will be going to Shatto Dairy and the Patee House Museum.

Irene Alexander, high school Spanish Teacher, stated that currently in Spanish 1 there are 12 students and in Spanish 2 there are six students. The two Spanish classes went to La Bonita restaurant and had to order in Spanish. Spanish 1 is focusing on vocabulary pertaining to family situations. Spanish 2 is working on body vocabulary.

Committee Reports

CSIP-Guidance, Counseling, Crisis Response

The committee has decided to make it a priority to update South Nodaway School District's crisis manual. All evacuation plans will need to be updated or created due to the change in building structure and design. The committee will meet, discuss, and plan the most efficient evacuation procedures for all scenarios. Staff will also need to be trained on the new procedures before the start of the school year. The second goal the committee would like to do is to arrange a meeting with representatives from various local agencies (sheriff's department, juvenile office, division of family services, children's division, a school psychologist) in order to discuss proper procedures for handling threats of violence, threats of suicide, and other student possible crisis situations. Currently, the school has procedures in place for these situations, however, each agency seems to have a different idea of how the school should handle these situations. The committee would like all stakeholders to sit down together and develop a more standardized process for dealing with these specific crisis situations.

CSIP-Curriculum

The CSIP Curriculum committee is currently revising and updating our CSIP plans. Curriculum is not due until December so this committee will be meeting next fall. We are currently in a transition phase of implementation for the Common Core Standards. All elementary teachers in grades 1-6, high school and junior high core teachers are attending Common Core workshops for Communication Arts and Mathematics. The workshops are through the Northwest RPDC. Teachers are sharing with each other what they are learning and resources for their core areas. The committee will also be working with the technology director to ensure the district has the technology in place for the online testing that will assess the Common Core State Standards beginning in 2014.

Rick Holtman made a motion to accept the CSIP Committee Reports. Macia Kemper seconded the motion. The motion carried 7-0.

Elementary, High School, and Superintendent's Reports

Elementary Principal Darbi Bauman commented in her written report that the average daily attendance is at 94%. Preschool Screenings were held on April 4th. The Early Childhood staff screened nine incoming Kindergarten children, 8 incoming preschool children, and 9 children from the birth to 3 year old category. Children were given developmental and academic assessments (depending on their age), hearing screenings, vision screenings, and their height and weight were measured and recorded. MAP testing began on April 9th at the elementary. Mrs. Bauman and Mr. Emerson attended the NWMSU and MWSU Education Expos on April 5th to speak with potential applicants. The application period also closed on April 5th. They are currently in the reviewing and interviewing stages of the process of hiring a Kindergarten teacher for the 2013-14 school year. On April 27th volunteers from the 5th-12th grades will be attending the Special Olympics. They will help run Victory Village. The event has been moved to the Savannah Middle School and Mrs. Carter and Mrs. Bauman will be sponsoring the students. Several 5th and 6th graders chose to write short stories for the Anthology of Short Stories contest. The students that elected to participate stayed after school or worked on their writing pieces at home. Students selected by this organization will have their works published in a book. May 9th is the Kindergarten and 1st grade field trip to Shatto Dairy. May 10th is the 4th, 5th, and 6th grade field trip to MWSU planetarium. On May 14th, 4th-6th grades will be performing in the Spring Concert at the high school. The concert begins at 7:00 p.m.

High School Principal Shawn Emerson stated in his written report that the average daily attendance is at 95.6%. MAP test dates will be April 16-May 2nd for the Junior High. EOC testing for the high school will be April 29 through May 3. The band competed at Districts on April 5th at NWMSU and received a 1. The Junior High Math Contest was held on April 6th at Maryville Middle School. The SN Math Team won second place overall. Ashton Henggeler placed 3rd, Trey Farnan placed 4th, and Meaghan McConkey placed 9th. Ashton Henggeler will be competing at the state level on April 27th in Warrensburg. Several students in both FFA and FBLA will be competing in state competition. Mitch Hilsabeck, Makayla Hilsabeck, Jacki Wiederholt, and Alexis Nielson for Nursery. Jimmy Carter, Allison Hilsabeck, Brett Prettyman, Kristin Nielson for Agronomy. Mitch Hilsabeck and Matt McConkey will receive their State Degree. Andrea Henggeler for Secretary Book. Kristin Nielson for Treasurers Book. Malainee Hilsabeck for Proficiency Award. Nick Bloom for Helpdesk. Jimmy Carter for FBLA Principals and Procedures and Leadership Award. Congratulations to Mitch Hilsabeck for making All-Conference Honorable Mention for Scholar Bowl. Shop renovations have progressed well in the past month. The walls have been framed in and insulation and sheetrock are in the process of being installed. The plumber and electrical have made progress and the HVAC should be installed soon as well. Prom is April 20th. The sports banquet will be held on May 1st. Graduation is May 12th at 4:00 p.m. May 24th is the last day of school.

Superintendent Kyle Collins told members in his written report that construction is coming along very well. The interior is almost completely framed in and they are working on the exterior masonry and siding. Also, HVAC and electrical is beginning installation this week. We have hired Marcus Casady to be our Head of Maintenance. He will begin his duties toward the end of April. He has previous experience of 17 years head of maintenance for Putnam County School District and 5 years head of engineering for Putnam County Hospital. Welcome Marcus! Dr. Collins has ordered the walk-in cooler and walk-in freezer for the kitchen. The freezer will be placed just behind the kitchen on a concrete pad and the cooler is an indoor unit that will go inside the kitchen. We have received one quote on the gym floor repair. Dr. Collins has requested another company to come look at the floor and we are currently waiting to hear back. We are working with a company to move the playground equipment and surface the playground area. We would like to get the rubber tile surface, but it is too expensive at this point, so we are working with Lee Grover to have the area prepared with a concrete pad which will allow the tiles to be installed at a later date. For now we will use wood fiber and mulch and plastic timbers for the soft surface material.

OLD BUSINESS:

Construction Update/Tour-Mr. Ross

The Board was taken on a tour of the renovated shop area as well as the new elementary space. Mr Ross has drawn up a few plans for the basement area remodel as well as the kitchen remodel. Darbi Bauman spoke on the playground move. As of right now wood mulch will be used for under the playground equipment.

Salary Recommendation for 2013-14

Dr Collins gave recommendations to the board on the salary schedule. He recommended a raise of 2.5% across the board to the base for teachers and administrators, as well as a raise of 2.5% to non-certified staff. Dr. Collins also recommended a raise in the extra duty schedule. The extra duty schedule will now be a percentage based schedule. Rick Holtman made a motion to accept the proposed salary schedules. Macia Kemper seconded. The motion carried 7-0.

Summary of Cost of Raises and Prices for 2013-2014

The board was given the summary on the cost of raises and prices for the 2013-2014 school year.

NEW BUSINESS

Bid on Gym Floor Repair

Dr. Collins has received one bid so far on repairing the gym floor. Two other companies have also looked at the floor and we are waiting on bids to come back from them. One company that Dr. Collins spoke with believes that the gaps in the floor are due to the drought and lack of moisture we have had. Shawn Beck made a motion to approve up to \$12,000 for gym floor repairs. Chris Lamaster seconded. Motion carried 7-0.

Budget

The budget comparison shown to the Board was as of March for the revenue comparison. Dr. Collins states that everything is well with in budget this year. If the budget is showing a significant difference in the comparison budgets there is a reasonable answer to this.

Other Agenda Items

There are no other agenda items.

Movement into Executive Session, In Conformity with Section RSMo 610.021 (13) for Non-Certified Evaluations and Legal Issues.

Shawn Beck made a motion to go into executive session at 9:25 p.m. to discuss legal issues and non-certified evaluations. Steve Farnan seconded the motion. A roll call vote was taken: Shawn Beck, yes; Chris LaMaster, yes; Steve Farnan, yes; Debbie Bennett, yes; Rick Holtman, yes; Macia Kemper, yes; and Janet Hilsabeck, yes

Legal matters were discussed.

Non-certified staff evaluations were discussed..

Rick Holtman made a motion at 9:55 p.m. to come out of executive session and return to open session. Shawn Beck seconded the motion. A roll call vote was taken: Shawn Beck, yes; Chris LaMaster yes; Steve Farnan, yes; Debbie Bennett, yes; Rick Holtman, yes; Janet Hilsabeck, yes; and Macia Kemper, yes.

Adjournment

Shawn Beck made a motion to adjourn and Chris LaMaster seconded the motion. It carried and the meeting was adjourned at 10:00 p.m.

The next meeting was scheduled to be May 15, 2013 at 7:00 p.m. in the library at the high school.

Approved by the South Nodaway R-IV Board of Education.

President

Secretary

DRAFT